

MINUTES OF THE SELECT BOARD
Monday May 21, 2018 - 7PM

Present: Bill Stewart, Chair, Tom Maher, Selectman, Damon Frampton, Selectman Bette Jane Riordan, Secretary.

Also present: Pam Cullen, Administrative Assistant to the Select Board, Ken McDonald, Town Administrative Projects Coordinator, Christiane McAllister, Town Accountant, Jim Cerny, Adele Pulitzer, and Sandra Bisset.

1. Approve Select Board minutes of May 7, 2018.

Selectman Maher made a Motion to Approve the Select Board Meeting Minutes of May 7, 2018 as amended. Selectman Frampton seconded, and the Motion carried.

2. Public Question and Answer: None

3. Items:

i. DWSRF (Drinking Water State Revolving Fund).

This fund is the water project's primary funding source. Christiane presented the Board with a notebook containing all relevant documents and forms and indicated there are deadlines and we will need move deliberately in order to meet them. Once the Town completes all the paperwork, however, the Town needs to wait for the Governor and the Executive Council to approve. She noted that the rates do change in August 2018, and the earlier in June the Board can get this done and submitted for G&C approval, the better. Underwood also has to complete some sections of the application. Chair Stewart noted that Keith Pratt will be at the next Select Board Meeting on June 4.

ii. Underwood (Tabled to June 4 meeting.)

Pam Cullen noted that June 18^h Agenda will also include the Tree Protection & Preservation Committee, and on June 4, Carl Eckstead from Oceanside Trash Removal asked to be on the agenda to discuss a possible rate increase as their contract with the Town allows for a price increase if gas prices go up. Chair Stewart asked Pam to pull NH prices for gasoline for the last four years. **(Action Item)**. He will also speak about the proposed take over by Oceanside of Green Waste Day. Selectman Frampton will be following up on these matters with Oceanside. Hair Stewart requested that Pam pull the contract I preparation for the June 4th meeting.

iii. Nick Diana-Road Race for 2019.

Mr. Diana submitted a summary sheet on the successful April 18th road race, and aside from some parking issues, everything went very smoothly, and \$5000 was raised for charity (Cochecho Valley Humane Society.) Over 500 runners participated. He proposed April 13, 2019 as the date for next year's event, and stated he was open to ideas about possible charity beneficiaries. Project Safepath was mentioned, and he seemed very open to this suggestion. Pam Cullen mentioned that Chief White said the event went very well. After a brief discussion Chair Stewart said the Board will run the proposed date by DPW, and will

notify Pam Cullen of the final decision. Mr. Diana should check with Pam to confirm the date.

iv. LED- Project Coordinator Update

Ken McDonald, Town Project Coordinator reported on the progress to date with the LED project. The GIS mapping is done, and all lights, including PALS are complete. We have on line access to all the data that has been obtained. The recommendation is to replace the majority of the lights with 25 watt LED lights. Ken has reviewed all of this with Sandy Bisset from the Energy Committee. Because of some recommended changes to 100 watt LEDs in identified areas, Selectman Maher asked for a new cost breakdown, **(Action Item)** and Chair Stewart is concerned about the effect of the 100 watt upon neighbors. Ken will coordinate with Affinity and Eversource regarding the rebate. He is also working with Affinity in straightening out the billing. Chair Stewart asked for clarification between the original quote and how the recommendations affect the bottom line. Ken will report back. His complete report follows:

1. Our recommendation is that all street lights be replaced with 25 watt LED's. This includes the Causeway, the Common and all residential areas, except for the following:
2. We have four (4) flood lights in question:
 - a. Two (2) at the Library – Front and Back – Currently 400 pressure sodium light. Replacing with 150 watt LED.
 - b. One (1) at the Sullivan Lane Parking Lot – Coast Guard Station - Currently 400 pressure sodium light. Replacing with 150 watt LED
 - c. One (1) at Town Hall between Town Hall and Police Department – Light not identified in GIS Mapping. Currently researching and will recommend 150 watt LED replacement.
3. We have Two (2) lights on Route 1B recommended at 100 watt led:
 - a. One (1) at the corner of Cranfield & Walton (School)
 - b. One (1) at the corner of Main Street and Wentworth Road
4. We have One (1) light recommended at 65 watt led:
 - a. Corner of Piscataqua and Cranfield
5. We have One (1) light at the Bascule Bridge next to the hotel that is listed as a 250 watt bulb, however it is actually a 50 watt bulb. I will be asking for some type of credit as we have been being overcharged for this. This may not work if we find lights that are ours that we have not been being charged for.
6. We have up to 30 days to make changes. During this time, Affinity will swap out the light (different wattage) for a minimal charge and take back the light for resale.

I will be assisting with the rebate request for the lights once purchased. The rebate takes approximately 6-8 weeks once signed and submitted

v. Jim Cerny- Ritson Street Sign.

Jim Cerny presented the proposed historic sign for the Tide Mill to be located at Ritson Street. This is the 5th in a series of historic signs for New Castle done by NCHS, led by Carol White. Jim reported NCHS is moving away from Phineas Press to Portsmouth Sign. He noted that because of the location of the sign it will be removed for the winter season.

vi. NCHS- mulching for lot.

Adele Pulitzer, NCHS Board Member, presented an overview of the issues resulting from NCHS, tenant, failing to get written permission for the Select Board, landlord and property owner, as required by the lease when proposing to do any work on the subject lot (s). At their retreat the NCHS Board agreed to do some landscaping to beautify the area and retained a company who began the work. Once the tenancy issues were brought to light, the company stopped work and Adele is before the Select Board to ask permission to complete the mulching project. After discussion, Chair Stewart made it clear that going forward NCHS needs to coordinate with DPW and get written permission. The Board will permit the mulching to be completed. Selectman Frampton will coordinate with DPW.

vii. Appointments to the Town Boards.

The Select Board reviewed and approved the proposed appointments to Town Boards. A complete list will be attached to these minutes.

viii. Election of Chair.

Selectman Frampton made a Motion to elect Selectman Tom Maher as Chair of the Select Board for the next year. Chair Stewart seconded and the Motion carried.

4. New Business:

i. Sewer Note Closing - Christiane

Bond Counsel wants the Select Board to sign the closing documents (Loan commitment for Bangor Savings) at the June 4th meeting. The actual closing will take place June 6th or 7th.

Christiane presented the Board with the Annual Audit.

5. Committee Reports.

Library: Selectman Maher noted that the Library has been in need of computer upgrades. In his discussions with Laurie Chandler, she reported she was able to secure a generous donation to be used for that purpose. It was noted that the bake sale at the Town Meeting was a success.

Police : Chair Stewart stated we are missing a report and he will get one from Chief White for the next meeting. **(Action Item)**

Bill recognized the tragedy and loss in Texas. He had spoken with the Police Dept. about general protection at the school. Chief White will be reaching out to the school principal and the school board regarding having an appropriate and effective presence at the school.

Water and Sewer: Selectman Frampton reported the Commission was very happy with the signing of the new ordinance. Members do want the Board to work cooperatively with Portsmouth on the water project, and possibly do a co-bid. Bill indicated that at the June 4th meeting they will begin to lay out some of these issues, and we are already thinking about various levels of cooperation with Portsmouth.

Selectman Frampton stated he was going to ask Steve Tabbutt DPW to do a pressure test at the fire hydrants at school to look at the increased flow.

There being no further business to come before the Board, Selectman Maher made a Motion to Adjourn, which was seconded by Selectman Frampton.

Meeting adjourned at 8:16 PM.

1. Attachment A: List of Appointments to Town Boards.